INFORMATION ON 2021-2022 SPRING TERM UNDERGRADUATE REGISTRATION

Dear students, the following rules are to be strictly observed for the course registration and teaching period to go smoothly, and to avoid e-mail traffic.

** Only the following ADM courses will be held online (the rest, face-to-face):
ADM 1225 (Section 1 - only); ADM 2402; ADM 3160 (Section 1 - only); ADM 4138.

** ADM 1122 – Introduction to Politics II course will come automatically assigned to the virtual section (section 5). Students will check their real sections from the list announced via email; next will code their respective section in the registration system and finally secure their advisor’s approval. It is compulsory to get the advisor’s approval for registration. If you COULDN’T FIND your name on the sections list for ADM 1122 Course, you will register for section 5. Your placement will be made next Monday, and will receive an announcement.

** Student lists for the sections of must courses are to be determined by department administration in advance, and section changes are not allowed, except for the courses listed below:

- For ADM 1225 course, section 1 will be held “online” while sections 2 and 3 will be held in the face-to-face format. Those students who wish to take this course online, are allowed to change their sections (and register section 1); and those who wish to take in the face-to-face format can register either section 2 or 3 (in line with their own respective course schedules).

- Students to take ADM 3208 course can register either of the sections, section 1 or 2. Yet, the course capacity for each section is fixed, and there will be no capacity increase for either of those sections. This measure has been taken against potential schedule conflicts. So, the students should choose their own respective sections according to their own schedules.

- The course ADM 3160 will come automatically assigned to the virtual section. Section 1 will be held online; and section 2 will be held in the face-to-face format. Students can register the section according to their format preference. Yet, the section capacities will be fixed.

** The course ADM 2402 Constitutional Law will not come automatically assigned to the first year students. Students will code the course in the registration system, and then secure the advisor’s approval.

** In line with the University Senate’s decision, the language of instruction of the course ADM 2402 Constitutional Law is Turkish. So, if desired, students who are non-Turkish-Citizens can take an extra course from the restricted elective list of the first year and replace it with ADM 2402. This course is a must for students who are Turkish Citizens.

** For the 3rd year irregular students listed as 2nd year in the system, there will be limited capacity defined only for the following courses: ADM 3160 Political Sociology (must), ADM 4231 Turkish Public Personnel System (dept elective) ve ADM 4138 Theories and Practice of Nationalism (dept elective). For such students, other 3rd and 4th year courses are not open.
** For departmental elective courses: Section 1 is for 4th year students; and Section 2 is for 3rd year students. And there are enough quota allocated to each. There will be a capacity transfer between these sections on the first day of the registration period (Wednesday) at 10:30, if there still is not-filled quota in either of these sections. Other than than, there will not be an overall capacity increase. So, please do avoid emailing the instructors (of these courses) or department administration about capacity increases, otherwise that will create a communication overload. Please follow the announcements and check the open spaces in those courses patiently till the last day.

** The courses ADM 4220 Public Finance; ADM 4138 Theories and Practice of Nationalism and ADM 4231 Turkish Public Personnel System:

can be taken either as a “restricted elective” in the second year, or as a 3rd and 4th year “departmental elective”. Please make sure that you select the proper status for the course, in line with your grade (if second year: restricted elective; if 3rd or 4th: departmental elective). As you register, Section 1 is for 4th year students; Section 2 is for 3rd year students; and Section 3 is for 2nd year students.

** The course ADM 3205 Bureaucracy and Turkish Bureaucracy is open only to 3rd year students.

** 3rd and 4th year students are not allowed to take 100 code courses from social science/humanities departments (such as psychology, sociology, philosophy etc) as free elective courses.

** No two courses from the same instructor (in the same term) can be taken.

** Students can register the sections fitting their own schedules for the courses ENG 102 and TURK coded ones (for non-TR citizens). Yet, you are encouraged to act at once for registration (for these courses) as their capacities are filled quickly. For the capacities and criteria related announcements about these courses, you are advised to check the website of Modern Languages.

** For non-departmental must courses:

a) Econ 102 will be held in the face-to-face format.
b) Mathematics and English courses will be held in the face-to-face format (Only Eng 102 will be Online)
c) Turkish, History, IS100 and BA100 courses will be all online.

** As non-credit history courses are to be delivered in the asencronized format, there will not be a schedule conflict problem concerning those courses.

** Our students are to consult with their advisors first, about all questions and issues concerning registration.

Wishing you all success in the new term.
PSPA Department Administration